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## **JOB ADVERT**

### **Project Engineer**

### **Competitive Salary**

### **Knutsford, Cheshire**

Stopford are recruiting for a Project Engineer to join the Projects Group. The Project Engineer will be responsible for assisting with the scheduling, planning, forecasting, resourcing and management of technical activities to ensure project accuracy and quality. Reporting into the Senior Project Engineer and functionally to the relevant Project Managers, the Project Engineer shall be actively involved in the day-to-day delivery of allocated projects.

Stopford's business activities are at the forefront of the energy transition and together with our clients and partners, we are playing our part in tackling the biggest challenges of our time: Energy Security; Environmental Sustainability and Energy Affordability.

You will be based at our Knutsford office, with the opportunity for a flexible working schedule that allows for a hybrid and in office presence. There may be occasional travel required to site and client offices. This is a full-time permanent position.

### **Key Responsibilities include:**

- Provide support to the Senior Project Engineer and Project Managers.
- Review project proposals and plans to support the business.
- Assist with the scheduling, planning, forecasting, resourcing and management of technical activities to ensure project accuracy and quality.
- Be actively involved in the day-to-day delivery of allocated projects.
- Establish specifications for projects based on a thorough review of performance standards, client requirements, and product design.
- Collect and analyse project information to create status reports and recommend future actions.
- Help to deliver a strong technical solution that meets client specifications and expectations, ensuring that all required reporting and administration deadlines are achieved.

### **Role requirements**

You will be able to demonstrate the following:-

- Preferably a Chartered/ Incorporated Engineer or working towards Chartered Status.
- Ideally educated to a degree level or equivalent in an engineering discipline.
- Knowledge of project management practices and lifecycles.
- Project experience in oil and gas, petrochemicals, chemicals, or renewable energy industries.
- Excellent computer literacy and knowledge of design software.
- The ability to work on multiple discipline projects.
- Knowledge of DSEAR/ ATEX, hazardous area classification equipment and design.
- Knowledge of applicable codes, policies, standards, and best practices.
- Understanding of Designer, Principal Designer and Principal Contractor Roles under CDM.

- Eligible to live and work in the UK.
- Full UK/EEC driving licence.

### **Benefits**

Employment at Stopford brings many benefits including:

- Competitive salary
- Profit related bonus payment (10%)
- Pension (5% employer and 5% employee)
- 25 days holiday plus bank holidays
- Additional day off to celebrate your Birthday
- Private medical insurance (including dental and optical)
- Employee assistance programme
- Free on-site parking
- Reimbursement of professional membership fees
- Long service awards

Please go to our website for a full job description to familiarise yourself with all of the responsibilities, skills and experience required before you apply.

Please note that we do not accept applications from agencies, and you must be eligible to live and work in the UK.

We look forward to receiving your CV for the post of Project Engineer.

### **Closing date: 3 March 2024**

Stopford reserves the right to bring forward the closing date if we receive a suitable number of quality applications from which to make a shortlist. Therefore, we would recommend that you apply as soon as possible.

Please note that due to the volume of applications we receive we are unfortunately not able to respond to each applicant. If you have not been called for interview within 3 weeks of the closing date, you should assume that on this occasion your application has been unsuccessful.

## Job Description

**Position:** Project Engineer

**Group:** Projects

**Location:** Knutsford, Cheshire

### Ambition

Our ambition is to lead the way in engineering a sustainable world through the transition to a low carbon economy.

### Values

Our values guide the way we carry out our everyday activities to achieve our ambition:

- Responsibility – Committed to ethical and responsible actions
- Innovation – Innovation to create sustainable value
- Unrivalled expertise – Delivering a world class service
- Inclusivity – Working together with mutual respect
- Sustainability – Awareness at every opportunity

### Description

The Project Engineer will assist with the scheduling, planning, forecasting, resourcing and management of technical activities to ensure project accuracy and quality.

Reporting to the Senior Project Engineer and functionally to the relevant Project Managers, the Project Engineer shall be actively involved in the day-to-day delivery of allocated projects.

### Key Accountabilities/Responsibilities

As a Project Engineer, you will:

- Provide support to the Senior Project Engineer and Project Managers.
- Review project proposals and plans to support the business.
- Assist with the scheduling, planning, forecasting, resourcing and management of technical activities to ensure project accuracy and quality.
- Be actively involved in the day-to-day delivery of allocated projects.
- Establish specifications for projects based on a thorough review of performance standards, client requirements, and product design.
- Collect and analyse project information to create status reports and recommend future actions.
- Help to deliver a strong technical solution that meets client specifications and expectations, ensuring that all required reporting and administration deadlines are achieved.
- Be responsible for engineering and technical disciplines on a range of new and ongoing projects and will establish inspection criteria for the proper implementation of all the elements of a project.
- Interact with clients, interpretation of their needs and requirements and representation of them in the field.
- Formulate project parameters and assign responsibilities to the project team.
- Perform quality control tasks on budgets, schedules, plans and personnel performance and report on the project's status.
- Be the primary technical/ engineering point of contact for assigned projects or packages of work.
- Create frameworks to measure the project's metrics and data collection.

- Collaborate with Senior Engineers to create more efficient project methods and to maintain the project's profitability.

**Requirements – Education and Experience**

- Preferably a Chartered/ Incorporated Engineer or working towards Chartered Status.
- Ideally educated to a degree level or equivalent in an engineering discipline.
- Knowledge of project management practices and lifecycles.
- Project experience in oil and gas, petrochemicals, chemicals, or renewable energy industries.
- Excellent computer literacy and knowledge of design software.
- The ability to work on multiple discipline projects.
- Excellent management and supervision skills.
- Excellent organisational, time management, leadership, and decision-making skills.
- Strong written and verbal communication skills.
- Knowledge of DSEAR/ ATEX, hazardous area classification equipment and design.
- Knowledge of applicable codes, policies, standards, and best practices.
- Understanding of Designer, Principal Designer and Principal Contractor Roles under CDM.
- Working knowledge of Office 365 including One Drive and SharePoint with proficient use of Word and Excel.

**Company Wide Aspects**

- Adhere to Stopford's Business Management System.
- Align with and promote Company Values and Vision

**Review**

The above is not an exhaustive list of duties and you will be expected to perform different tasks as necessitated by your role within the organisation and the overall business objectives of the organisation.